

Business Meeting August 9, 2023

Call to Order: Salute to Flag:

#### **MEETINGS:**

On July 20, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with DEP regarding the Shell Act 57 penalty.

On July 20, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met in Executive Session with Mr. Fedeles regarding the Shell Act 57 funds.

On July 25, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Kevin Hindes of play&park structures regarding proposed playground on Pleasant Dr.

On July 26, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Allegheny Electric and Greenland Construction regarding outstanding issues at RBNP Blending Barn project.

On July 31, 2023 Ms. Matsco met with Shell Pipeline regarding nature restoration projects along their pipeline Right-Of-Way.

On August 1, 2023 Mr. Cwynar met with Shell regarding historic preservation programs.

On August 1, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Allegheny Construction and Sleighter Design regarding emergency repairs to RBNP Change House and new roof for the Road Department Building.

On August 2, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On August 9, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session with Ms. Stotler regarding outstanding legal issues.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON JULY 12, 2023.

MOTION: SECOND:

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON AUGUST 2, 2023.

MOTION: SECOND:



#### **CITIZENS COMMENTS:**

For any individuals wishing to make public comment tonight, please state your name and identify whether you are a taxpayer of Potter Township.

Please limit individual comments to five (5) minutes and direct all comments to the Chairperson. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" (PA Sunshine Act, Section 710.1).

### **OLD BUSINESS:**

The new township website is up and running; additional information and features will be added as township staff receives additional training.

Widmer Engineering has completed the MS4 NOI Waiver has been completed and is ready for submission. Motion was made and approved last week.

MOTION TO APPROVE THE SUBMISSION OF THE TOWNSHIP'S MS4 NOI WAIVER APPLICATION BY WIDMER ENGINEERING.

MOTION: SECOND:

MOTION TO APPROVE THE LISTING OF THE TOWNSHIP'S STREET SWEEPER S3211 FOR \$3,000 ON MUNICIBID.

MOTION: SECOND:

MOTION TO APPROVE THE LISTING OF THE TOWNSHIP'S STREET SWEEPER \$3212 FOR \$2,000 ON MUNICIBID.

MOTION: SECOND:

#### **NEW BUSINESS:**

MOTION TO APPROVE THE GHRIP PURCHASE OF A USED STREET PAVER FOR THE TOWNSHIP'S SHARE NOT TO EXCEED \$65,000.

MOTION: SECOND:

MOTION TO DISBURSE THE REMAINING SHELL MONUMENTS ESCROW FUNDS IN THE AMOUNT OF \$5,990.

MOTION: SECOND:



**SOLICITOR'S REPORT: No Written Report Submitted** 

**ENGINEER'S REPORT:** No Written Report Submitted

**PLANNING COMMISSION: No Written Report Submitted** 

**FIRE DEPARTMENT**: No Written Report Submitted

## **RECREATION BOARD:**

The community picnic was held on August 5, 2023 at the Municipal Park. Ice cream was provided by Bruster's and fireworks by Pyrotecnico.

**ROAD DEPARTMENT:** No Written Report Submitted

<u>POLICE DEPARTMENT</u>: Center Twp Police Dept submitted its July patrol report to the Supervisors.

# **REAL ESTATE TAX COLLECTOR:**

Victoria Leininger submitted the 2023 July Real Estate Tax Report to the Supervisors



### TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$1,826,737.45	Bills for this account totaled \$205,501.46
State Liquid Fuels Account	\$22,277.83	Bills in this account totaled \$385.54
Capital Equipment	\$52,784.48	No bills.
Account		
Escrow Money Account	\$59,128.78	Bills for the account totaled \$2,180.00
Public Safety Account	\$1,558,934.61	Bills for this account totaled \$15,416.67
DCNR Grant Fund Account	\$76,162.50	No bills
Recreation Board Account	\$111.72	No bills

Motion to accept the Treasurer's Report and pay the bills for the month of August 2023.

MOTION: SECOND:

## **ANNOUNCEMENTS:**

- The Planning Commission will not meet in August unless needed.
- The Municipal Office will be closed on August 28<sup>th</sup> and August 29<sup>th</sup> for PSATS Regional Conferences.
- The Supervisors will hold their next Work Session on Wednesday, September 6<sup>th</sup> at 6:00 pm.
- The Supervisors will hold the next Township Business Meeting on Wednesday,
   September 13th at 6:00pm
- The Municipal Office will be closed Monday September 4<sup>th</sup> for the Labor Day holiday.
- The Municipal Office will be closed September 14<sup>th</sup> and September 15<sup>th</sup> for Vacation.

**MEETING ADJOURNED:** 

MOTION: SECOND: